

**CELINA CITY BOARD OF EDUCATION
BOARD MINUTES
MONDAY, JULY 15, 2024
ED COMPLEX CONFERENCE ROOM
6:00 p.m.**

This meeting is a meeting of the Board of Education, in public, for the purpose of conducting the School District's business, and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

The Celina City Board of Education met in regular session on July 15, 2024 at 6:00 p.m. in the Education Complex Conference Room. Vice President Mark Huelsman called the meeting to order and led those in attendance in the Pledge of Allegiance. Mr. Clouse, Mr. Huelsman and Mr. Schleucher answered the roll call. Mr. Huber and Mrs. Sommer were absent.

24-68

On a motion by Mr. Schleucher, seconded by Mr. Clouse, the Board set the agenda with adding the addendum as presented.

VOTE: Mr. Clouse: Aye, Mr. Huelsman: Aye, Mr. Schleucher: Aye
Approved

PUBLIC PARTICIPATION

In order to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty minutes of public participation will be permitted each meeting. Each person addressing the Board will give his/her name and address. If several people wish to speak, each person will be allotted three minutes until the total time of thirty minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The public participation may be extended by a vote of the majority of the Board.

REPORTS

1. Cheri Hall/Tressie Sigmond, CEA Co-Presidents – not present
2. Joni Minnich – OAPSE President – not present
3. Curriculum – Vaughn Ray – no report
4. Facilities – Phil Metz

PK-6 Building – Temporary occupancy permit has been granted for the PK-6 building. The next move will be moving items from storage into the new PK-6 building. The metal roof is going on. There is more work to be completed in the kitchen and dining area of the building. Now the community can see a clear vision of how the traffic is going to flow for student pickup and drop off.

7-12 Building – The Primary building is completely down. There are just some piles of rubble; otherwise, there is a big open space which will occupy the new 7-12 building.

5. Tri Star - Tim Buschur – not present
6. Head Start – Amy Esser – not present

TREASURER'S REPORT – Mrs. Michelle Mawer

- A. Treasurer's Report – Mrs. Michelle Mawer
 1. Approve the minutes of the June 14, 2024, special meeting and June 24, 2024, regular meeting.
 2. Approve the June 2024 Cash Summary Report showing revenues of \$3,141,667.47 and expenditures of \$9,370,065.03.

3. Approve the Bank Reconciliation Report for June 2024. The balance as of June 30, 2024, is \$79,199,331.51 of which \$58,334,117.79 is building project funds.
4. Approve the checks written for June 2024 of \$8,240,751.82.
5. Approve the FY25 temporary appropriations as presented.
6. Approve a \$2,500 stipend payable to Interim Superintendent Brenda Boeke for the additional time spent working with the Board and Mercer County ESC to hire and transition her district knowledge to the new Superintendent as well as many hour spent preparing for and successfully negotiating the 2024-27 CEA contract.
7. Approve to payout seven additional vacation days at per diem rate to the Treasurer above those stated in her 2023-24 contract as a result of educating a new Superintendent midyear, working with the Mercer County ESC to hire a new Superintendent going forward, and preparing for and successfully negotiating the 2024-27 CEA contract.
8. Approve the transfer of \$5,000 from the District Athletic Fund (300-9300) to the Athletics Baseball Turf Fund (300-9314).
9. Accept the following donations:
\$500 from VFW Post 5713 to the FBLA for the National Competition.
10. Approve the following” then and now certificate.” It is hereby certified that both at the time of the making of this order and at the date of the execution of this certificate the amount required to pay this order has been appropriated for the purpose of the order and is in the treasury or in the process of collection to the credit of the fund, free from any previous encumbrance. I recommend that the following invoice \$3,000 and over be authorized for payment by the Celina City Board of Education:

Davis Welding Inv# 33579 Dated 6/24/2024 Amount: \$4,217.52

11. Approve Local Government Services Section of the Auditor of State (LGS) to compile, from information provided by the School District, the annual financial statements for Celina City School District as of and for the fiscal year ending June 30, 2024, and issue an accountant’s report thereon in accordance with the Statements on Standards for Accounting and Review Services (SSARSs) issued by the American Institute of Certified Public Accountants (AICPA). The total cost is not anticipated to exceed \$9,750.

24-69

On a motion by Mr. Clouse, seconded by Mr. Schleucher to approve the Treasurer’s Report.

VOTE: Mr. Clouse: Aye, Mr. Huelsman: Aye, Mr. Schleucher: Aye
Approved

SUPERINTENDENT’S REPORT – Mrs. Brenda Boeke

Personnel:

Classified Report:

1. Approve to hire:
Kara Ransbottom, AP/AR Specialist, effective July 29, 2024. Kara will be compensated July 29-31, 2024, at a per diem rate of \$204.72. For the 2024-25 contract year beginning August 1, 2024, Kara will be placed at Level 5 on the Executive Secretary Compensation Plan.
2. Approve a 60-day probationary contract for:
Nita Maag, Bus Driver, Bus #17, 187 days / full route, effective August 14, 2024.
3. Approve a \$1000 stipend payment per month to Stefanie Davis for completing the duties of the Superintendent’s Secretary during the month of June, the month of July and a \$500 stipend for completing the Superintendent's Secretary duties for half the month of May.

4. Approve a reduction in force of the Head Start Transportation Secretary.
5. Approve a change of contract for:
 - Vicky Nuding, Transportation Secretary from 4 hours to 7 hours.
 - Kent Wicker from 3 years of experience to 7 years of experience.
6. Approve the resignation of:
 - Jennifer Meier, Teacher Asst @ Elementary, effective August 19, 2024, after 3 years of service.

Certified Report:

1. Approve a \$1000 Classroom Performance/Project Award to Page Bader. Per the negotiated agreement the Superintendent, with Board approval, may grant \$1000 to teachers who show documented enhanced student performance. Page Bader had 94.34% of her 53 Algebra 1 students pass the end of course exam.
2. Approve the following one-year teaching contract for new employees for the 2024-25 school year (pending proper licensure, background checks and verification of experience):
 - Makenzie Regedanz, 7-12 Music @ High/Middle Schools, BS 1.5 years experience.
 - Brian Gilliland, Precision Machining Teacher @ Tri Star, BS 10 years experience.
 - Matt Boley, Intervention Specialist @ Elementary School, MS 0 years experience.
3. Approve the resignation of:
 - Jack Hemmelgarn, Integrated Math @ High School, effective at the end of the 2023-24 school year, after 4 years of service.
4. Approve the following to teach Extended School Year (ESY) services to identified students (as needed):
 - Megan Schlater
5. Approve 12 extended service days to be used in July and August, 2024 for:
 - Brian Gilliland
6. Approve up to 10 extended service days (each) for High School Counselors, Wendy Gabes, Ethan Knopp, and Danielle Hirschfeld to be used during August 2024, with a plan to be developed for additional extended days to be used in May and June of 2025,
7. Approve extended service days for 2024-25 school year for:
 - Zenia Adams – 7.5 days
 - Erick Woeste – 7.5 days
 - Renee Simcoe – 7.5 days
 - Drew Braun – 3 days
 - Sadie Devore – 22 days

Supplementals:

1. Approve adding Girl's Wrestling as a Celina High School (9-12) Approved High School Girls Sport.
2. Approve a change to the supplemental coaching position of Head Varsity Wrestling Coach to Head Varsity Boys and Girls Wrestling Coach (Class II).
3. Approve a supplemental position of Assistant High School Wrestling Coach (Class IV).
4. Approve the change of contract for:
 - Brooke Robbins, from 9th Gr. Volleyball to Asst. Varsity Volleyball CI IV 0 yrs. exp.
5. Approve up to six (6) hours of professional development for each of our six (6) new special education teachers to review Celina procedures and protocols regarding state mandated paperwork and other important processes/expectations for the Celina Special Education Department prior to the beginning of the school year.
6. Approval of the following personnel for supplemental contracts for the 2024-25 SY:

a. **Department Heads:**

Katie Gudorf, Language Arts – Dept Head A	CI VIII
Drew Braun, Science – Dept Head A	CI VIII
Aaron Bowsher, Social Studies – Dept. Head A	CI VIII
Erika Draiss, Math – Dept Head A	CI VIII
Wendy Gabes, Guidance – Dept Head A	CI VIII
Lynne Ray, Media – Dept Head A	CI VIII
John Higgins, Foreign Lang. – Dept Head A	CI VIII
Heather Lefeld, FFA & FCS. – Dept Head B	CI VIII
Amy Sutter, Art – Dept Head B	CI VIII
Christina Sutter, Business Ed – Dept Head B	CI VIII
Teresa Hoyng – Phys Ed – Dept Head B	CI VIII
Katie Brautigam, Music Dept Head B	CI VIII
Karen Ashbaugh, ES Spec. Ed Bldg.	CI VIII
Mary Blair, ES Spec. Ed Bldg.	CI VIII
Rachel Craft, HS Spec. Ed Bldg.	CI VIII
Kelsey Johns, MS Spec. Ed Building	CI VIII

b. **Grade Level Chairs:**

Katey Eichler, CES	CI VIII
Cheri Hall, CES	CI VIII
Amanda Moore, CES	CI VIII
Carol Mertz, CES	CI VIII
Lisa Bye, CES	CI VIII
Mark Loughridge, CES	CI VIII
Pat Delisio, CES	CI VIII
Katie Brautigam, CES	CI VIII
Eric Dwenger, MS Team Leader (Encore)	CI VIII
Jenni Mescher, MS Team Leader	CI VIII
Tammy Cisco, MS Team Leader	CI VIII
Missy Guggenbiller, MS Team Leader	CI VIII
Ann Holdheide, MS Team Leader	CI VIII
Amanda Moore, CES IAT CORE	CI VIII
Amy Stammen, CES IAT CORE	CI VIII
Brittany Giere, CES IAT CORE	CI VIII
Brooke Hoffman, CES IAT CORE	CI VIII
Lori Speck, CES IAT CORE	CI VIII
Renee Simcoe, CES IAT CORE	CI VIII
Joan Luttmer, CES IAT FIELD	CI VIII
Cheri Hall, CES IAT FIELD	CI VIII
Nancy Wilson, CES IAT FIELD	CI VIII
April Albers, CES IAT FIELD	CI VIII
Mark Binkley, CES IAT FIELD	CI VIII
Joey Braun, CES IAT FIELD	CI VIII
Karen Ashbaugh, CES IAT FIELD	CI VIII
Mary Braun, CES IAT FIELD	CI VIII
Denise Hierholzer, CES IAT FIELD	CI VIII
Betsy Bertke, CES IAT FIELD	CI VIII
Zenia Adams, CES IAT FIELD	CI VIII

Mackenzie Schlepp, MS IAT 1 FTE	CI VIII
Ethan Knopp, HS IAT .25 FTE	CI VIII
Jason Andrew, HS IAT .25 FTE	CI VIII
Andrea Graves, HS IAT .25 FTE	CI VIII
Allie Bucklin, HS IAT .50 FTE	CI VIII
Wendy Mitchell-Payne, HS IAT .25 FTE	CI VIII
Alicia Ball, HS IAT .25 FTE	CI VIII
Sadie Devore, FFA	CI VIII
Todd Topp, Skills USA Advisor	CI VIII
Heather Lefeld, FCCLA Advisor	CI VIII
Lisa Sheppard, BPA Advisor	CI VIII
Brett McGillvary, Skills USA	CI VIII
Brian Hess, Skills USA	CI VIII
Amanda Diller, FCCLA	CI VIII
Mike Seibert, FFA .50 FTE	CI VIII
Ken Platfoot, FFA .50 FTE	CI VIII
Annette Albers, Skills USA	CI VIII
Taylor Crum, Skills USA	CI VIII
Aaron Schmitt, Skills USA	CI VIII
Brenda Speck, Skills USA	CI VIII
Jerry Kohnen, Skills USA	CI VIII
Michael Eilerman, BPA	CI VIII
Heather Arling, Skills USA	CI VIII

c. Advisors:

Jason Andrew, Senior Class .50 FTE	CI VI	11 yrs. exp.
Christopher Wood, Senior Class .50 FTE	CI VI	1 yrs. exp.
Chris Sutter, Junior Class	CI III	18 yrs. exp.
Carrie Cubberley, Asst. Junior Class	CI V	5 yrs. exp.
Christopher Wood, Scholastic Bowl	CI III	1 yrs. exp.
Kim Wilges, NHS	CI VI	10 yrs. exp.
Ethan Knopp, SADD	CI VI	4 yrs. exp.
Chris Sutter, HS Yearbook .50 FTE	CI II	2 yrs. exp.
Amy Sutter, HS Yearbook .50 FTE	CI II	1 yr. exp.
Nikki Etzler, MS Newspaper .50 FTE	CI VI	3 yrs. exp.
Jon Gudorf, MS Newspaper .50 FTE	CI VI	3 yrs. exp.
Chris Sutter, FBLA Advisor	CI VI	11 yrs. exp.
Jessica Seger, CES Student Council .50 FTE	CI VII	0 yrs. exp.
Alicia Ball, Spirit Squad .50 FTE	CI IV	13 yrs. exp.
Katie Gudorf, Mock Trial Adv.	CI VI	4 yrs. exp.
Chuck Sellars, Head Instr. Music	CI III	32 yrs. exp.
Cassandra McGue, Asst. Instr. Music	CI III	1 yrs. exp.
Chuck Sellars, Head Marching Band	CI I	32 yrs. exp.
Cassandra McGue, Asst. Marching Band	CI IV	1 yrs. exp.
Andrea Nickell, FTA Advisor	CI IV	2 yrs. exp.
Keith Gudorf, Asst. HS Musical	CI IV	19 yrs. exp.
Keith Gudorf, Asst. HS Autumn Theatre	CI VI	2 yrs. exp.
Katie Brautigam, CES Musical	CI VI	23 yrs. exp.
Mackenzie Schlepp, MS Drug/Alcohol Adv	CI VII	4 yrs. exp.
Pete Lisi, MS Student Council .50 FTE	CI VI	8 yrs. exp.
Lora Darras, MS Student Council .50 FTE	CI VI	4 yrs. exp.
Keith Gudorf, Asst. MS Musical	CI VI	7 yrs. exp.

Keith Gudorf, HS Musical Set Design	CI VI	0 yrs. exp.
Heather Lefeld, HS St Co Advisor .50 FTE	CI IV	3 yrs. exp.

7. Approval of the following personnel for Pupil Activity Program contracts for the 2024-25 school year: (pending proper certification)

Sheila Gudorf, HS Musical	CI IV	29 yrs. exp.
Sheila Gudorf, HS Autumn Theatre	CI V	13 yrs. exp.
Sheila Gudorf, MS Musical	CI VI	24 yrs. exp.
Val Feters, Spirit Squad .50 FTE	CI IV	10 yrs. exp.
Dan Gudorf, Asst. Mock Trial	CI VII	13 yrs. exp.
Kirsten Fuelling, Asst. Marching Band	CI IV	7 yrs. exp.
David VanTilburg, K-12 Choral Accompanist .75	CI IV	10+ yrs. exp.
Sharon Chaney, K-12 Choral Accompanist .25	CI IV	10+ yrs. exp.
Jenine Bertke, HS St Co Advisor .50 FTE	CI IV	0 yrs. exp.
Candy Weitz, Wellness Committee Chair	CI VII	0 yrs. exp.

8. Approval of the following volunteers for the 2024-25 school year: (pending proper certification)

Sierra Maxwell – Cheer football

Head Start

- Director is requesting approval for the submission of the FY 24/25 Head Start grant in the amount of \$2,208,778 (\$2,189,546 / base + \$19,232 / TTA). The grant request includes a waiver for 5% of Non-federal Match.
- Director is asking for the approval of the Change of Scope plan as a remedy to the overall Full Enrollment Initiative.
- Change of contract for:
 - Erica Lusk, Head Start Head Teacher from 177 days / 8 hours to 188 days / 8 hours, effective August 15, 2024.
 - Jill Bell, Head Start Head Teacher from 177 days / 7.5 hours to 188 days / 8 hours, effective August 15, 2024.
 - Megan Ballinger, Head Start Teacher Assistant from 175 days / 8 hours to 186 days / 8 hours, effective August 19, 2024.
 - Carol Schmehl, Head Start Teacher Assistant from 175 days / 8 hours to 186 days / 8 hours, effective August 19, 2024.
 - Angie Guingrich, Head Start Teacher Assistant from 161 days / 7.5 hours to 186 days / 8 hours, effective August 19, 2024.

Resolutions

- Approve a School Resource Officer Memorandum of Understanding with the City of Celina for the 2024-25, 2025-26, 2026-27, 2027-28 school years, to place an SRO in the school district at a cost to the district of \$82,797.32 for the 2024-2025 school year.
- Approve the Administrative Salary Schedule effective August 1, 2024, and going forward for new administrative contracts.
- Approve the Executive Secretary Compensation Plan effective August 1, 2024.
- Approve the 2024-25 bus routes.
- Approve a change to the 2024-25 School Year Calendar changing the no school for students for the purpose of professional development from Monday, March 24, 2025 to an in session school day and creating a no school for students for the purpose of professional development on Monday, October 14, 2024.
- Approve an overnight trip for Celina Marching Band to attend band camp at Ohio Northern University, Ada, OH from July 21 – 26, 2024.

7. Approve the Architect and Engineering contract Agreement with Garmann and Miller for the Locally Funded Other (LFO) projects with the building project.

24-70

On a motion by Mr. Schleucher, seconded by Mr. Clouse to approve the Superintendent's Report.

VOTE: Mr. Clouse: Aye, Mr. Huelsman: Aye, Mr. Schleucher: Aye
Approved

OTHER BUSINESS BY BOARD/ADMINISTRATION

1. **Facility Information Update** – The Celina City School's building project is well on the way. The Elementary School is getting ready to open this fall. Currently CIS is scheduled to be completed 12/31/2024. The Primary School has now been demoed. The design for the High School is in its final stages. The current focus is on getting the High School designed and costed. Once Construction Documents are completed, they are sent out for bids. This fall, we will have a very good idea as to what the High School will cost. It is important to know we are required to stay within the overall project budget, or the district must agree to pay anything over the budgeted amount. There have been concerns raised in different areas of this project. We can assure you that this and the past Board have done everything we can to get the best value for the money that has been entrusted to us. During this meeting today, the Board approved a contract with Garman Miller to update and finish the design work for the rest of our campus for the High School. A key point is that the design for the campus is not completed. It is important to understand, no decisions have been made yet regarding the athletic fields and campus. We are planning on holding open public meetings in August and September. The purpose is to share all the financial details and gather public input so we can make the right informed decision. We will have open discussions on issues so that the public is well informed. In addition, school board meetings will start to be live streamed on a You Tube channel.
2. The date of the regular August school board meeting will be August 20, 2024.

ADJOURNMENT

24-71

With no other business, a motion was made by Mr. Schleucher, seconded by Mr. Clouse, to adjourn the meeting at 6:33 p.m.

VOTE: Mr. Clouse: Aye, Mr. Huelsman: Aye, Mr. Schleucher: Aye
Approved

Board Vice President

Treasurer